

BONCLARKEN SUMMER CONFERENCE HOUSING REGISTRATION 2010
Use for Synod, Family Bible Conference, and Laity in Action

LODGING REQUEST FORM

(Please use a separate form for each room and each conference requested.)

Date _____

Conference Name _____

Person Making Request _____

Guest Name(s) _____

Name of Church/Agency _____

Mailing/Billing Address _____

City _____ State _____ Zip _____

Personal Phone (____) _____ Work Phone (____) _____ Fax Number (____) _____

E-mail Address _____

Housing Needs – Place your housing preferences below:

1st Building Choice _____

2nd Building Choice _____

3rd Building Choice _____

Number of Adults ____ Youth 11-18 yrs. ____ Children 4-10 yrs. ____ Children 0-3 yrs. ____

Number of Beds Needed in Room One _____ Two _____

Special Requests (cot, crib, handicapped accessible, etc.) _____

Date of Arrival _____ Date of Departure _____

(Please note that check-in time is 4:00pm and check-out time is 10:30am.)

DEPOSIT INFORMATION (REQUIRED)

Check enclosed for deposit (50% of entire stay) in the amount of \$ _____

OR

Please use my ____ **Visa** ____ **Master Card** (Check one) to secure the reservation.

Account Number _____ Expiration Date _____, 20____

Signature of Cardholder



Conference Center
Bonclarken Conference Center
500 Pine Drive
Flat Rock, NC 28731
(P) 828-692-2223
(F) 828-697-1735
www.bonclarken.com

Important Dates

General Synod

February 1, 2010 - Earliest date written (email, fax, and US mail) housing reservation requests can be postmarked for Synod. We process the reservations according to the postmark date.

February 15, 2010 - Earliest date telephone housing reservation requests can be postmarked for Synod.



Family Bible Conference

February 1, 2010 - Earliest date written (email, fax, and US mail) housing reservation requests can be postmarked for FBC. We process the reservations according to the postmark date.

February 15, 2010 - Earliest date telephone housing reservation requests can be postmarked for FBC.



Laity in Action

February 1, 2010 - Earliest date written (email, fax, and US mail) housing reservation requests can be postmarked for LIA. We process the reservations according to the postmark date.

February 15, 2010 - Earliest date telephone housing reservation requests can be postmarked for LIA.



A non-refundable deposit of 50% of the cost of all rooms is required for all reservations within two weeks of the date the reservation is made. Reservations will not be confirmed until the deposit is received.



Send all written reservation requests to the attention of:

Sheri Clarke

*Bonclarken Conference Center
500 Pine Drive
Flat Rock, NC 28731*

or

*sclarke@bonclarken.com
or (F) 828-697-1735*

Music Conference Housing

For Bonclarken housing during Music Conference, please see the information and forms in the 2010 Music Conference brochure. To obtain a brochure, please contact Norma Jean Huffstetler at 704-864-5877

or

NJHUFF@aol.com